



City of Bellemeade Commission Meeting Minutes

February 13, 2023

Commission Members Present

Mayor James Martin
Commissioner Halle Brumleve
Commissioner Sandy Walker
Commissioner Ben Zickel
City Attorney Stephen Porter
City Treasurer Geri Huff, via Zoom
City Clerk Trish Scott

Others Present

Cindy Oppel
Frank Osbourne

Call to Order - Mayor James Martin called the meeting to order at 7:12 pm at the Steel Technologies Building, The 700 Room, 1st Floor 700 North Hurstbourne Parkway, Louisville, KY 40222.

Introduction of New Commissioner Candidates and Selection of New Commissioner -

Commissioner Robin Mountain's resignation has resulted in the need to appoint a new commissioner to fill his position. Mayor James Martin discussed with the Commission the various residents who have expressed interest in serving as commissioner. Judy Sikes, Scott Simpson and Cindy Oppel were among those who volunteered to participate as Commissioner.

After discussion of the various applicants, James Martin made a motion to appoint Cindy Oppel as Bellemeade Commissioner. Halle Brumleve seconded the motion, which passed unanimously.

Cindy Oppel, being present at the meeting, was sworn in by City Attorney Steve Porter.

Approval of Minutes - The January 23, 2023 Commission Meeting minutes were read. Commissioner Walker requested that a change be made to the Public Safety Report section. The mention of "Lyndon official, Mr. Throneberry" was changed to read, "Lyndon Police Chief Throneberry." James Martin made a motion to approve minutes with this change. Ben Zickel seconded the motion, which was approved unanimously.

Reports

Treasurer's Report - Geri Huff presented the Treasurer's Report. Tax Revenues are slowing down due to most invoices being paid at this time. Only 25 properties remain outstanding. Payroll taxes increased this month as well. The miscellaneous category includes Country Squire and Filing Fee reimbursements, as well as 2 months of KLE (Kentucky Law Enforcement) invoices.

Geri reviewed the budget and year to date accounting of CARES act funds. Bellemeade has received two checks for the funds, with one being deposited at Liberty and the other at PNC. The PNC check is nearly exhausted at this time, so the Liberty funds will be moved to PNC soon to take advantage of the checking

account there. Discussion continued with Geri outlining the surplus in the regular budget due to utilization of CARES funds for approved expenses.

Halle Brumleve moved to approve the Treasurer's Report as presented. Sandy Walker seconded the motion. The Treasurer's Report was approved unanimously.

Mayor's Report - James Martin reported that the working meeting of February 6 was well attended including members of the public.

Hatfield Media is in the process of moving the domain for the City Website and will update access to only include current commissioners. They will maintain the domain and security measures.

Mayor Martin will update the Code of Ordinances to reflect updated information after our February meeting.

Commissioner Reports

Public Events Report - Commissioner Halle Brumleve reported that she announced the winner of the Pet Photo contest on the Bellemeade Forum page on Facebook on March 1. Future planned events include an Arbor Day event on Saturday 4/30, a Meet and Greet for the Commissioners, specifically Cindy Oppel, a May block party, and possibly a pickle ball event in June.

Public Lands Report - Ben Zickel reported he has only had one request for the \$300 Canopy Tree reimbursement. Discussion of the Arbor Day expenses for last year brought suggestions from Mayor Martin that the canopy fund could be promoted in tandem with the Arbor Day event. Arbor Day flyers will contain information and a form for the canopy tree reimbursement.

Ben Zickel informed the commission that our common area maintenance service, Ron Ellingsworth, is retiring and we need to find a new contractor. We appreciate Ron's service to the community. Additionally a car accident damaged one of the lights at the Mooregate entrance, and that will be repaired.

Public Safety Report - Sandy Walker will contact the Lyndon Police department again since Police Chief Throneberry is no longer with the department. She informed the commission that crime activity has increased in nearby neighborhoods according to various crime reports. She continues to be dissatisfied with the schedule and reporting of KLE.

Mayor Martin suggested that we could cut hours back until we find a replacement for our security patrols. City Attorney Steve Porter spoke with the Lyndon City Attorney and was informed that they are currently patrolling 9 cities. Mayor Martin commented that we could cut hours in half to save money, but not lose coverage entirely. Commissioners discussed their options with the consensus being that we contract with another service before we consider terminating KLE. Increased costs were discussed as well, including that we are using CARES act funds for our security patrols. Sandy Walker will direct KLE to cut their patrols and concentrate on weekend patrols.

Stephen Porter will talk to Lyndon City attorney to discuss an interlocal cooperation agreement to use their patrol services.

Public Works Report - Sandy Walker reported no new items at this time.

Public Comments - None

New Business - Mayor James Martin presented for second reading an Ordinance outlining the new Commissioner Roles. Discussion centered around the appropriate area of responsibility for various city

functions and the best way to divide them between the Commissioners. Items discussed included leaving the Peddler's Ordinance under Code Enforcement (Chapter 70). Changes were noted and made to Section 30 as well, with Steve Porter suggesting that sections E, F and G be eliminated entirely and covered by a Resolution rather than an Ordinance.

James Martin made a motion to accept the Commissioner Roles Ordinance with the exception of leaving Section 60.02.09 to read "Bellemeade Code Enforcement" instead of "Bellemeade Safety Enforcement". Ben Zickel seconded the motion, which passed unanimously.

James Martin further made a motion to adopt a Resolution to Assign Commissioner Roles for ease of updating in the future. Cindy Oppel seconded the motion, which passed unanimously.

Commissioner Roles are:

Cindy Oppel - Code Enforcement
Sandra Walker - Public Safety and Roads
Ben Zickel - Public Lands and Public Works
Halle Brumleve - Public Events

March Meeting Locations - The next working meeting will be held at 7 PM, via Zoom on Monday, March 6, 2023. The Regular Commission Meeting will be held in person at The Steel Technologies Building on Monday, March 13, 2023 at 7 PM.

Adjournment - Mayor Martin adjourned the meeting at 8:36 pm.

Respectfully Submitted,

A handwritten signature in dark ink, appearing to be 'James Martin', written over a horizontal line.

James Martin, Mayor

A handwritten signature in dark ink, appearing to be 'Trish Scott', written over a horizontal line.

Trish Scott, City Clerk